



Annual Meeting Agenda
Friday, May 09, 2025 8:00am

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I.	Call to Order <i>Venetta Lewis, MS, CPCS</i> NYSAMSS President	
II.	Approval of 2024 Annual Meeting Minutes <i>Venetta Lewis, MS, CPCS</i> NYSAMSS President	1-3
III.	Reports	
a.	President’s Message <i>Venetta Lewis, MS, CPCS</i> NYSAMSS President	
b.	Financials <i>Fereshta Pooroshasp</i> NYSAMSS Treasurer	4
c.	Membership <i>Fereshta Pooroshasp</i> NYSAMSS Treasurer	Handout
d.	Region Reports	5
IV.	Installation of Officers <i>Michelle Marchese</i> <i>Immediate Past President</i>	
V.	Consecutive Years in NYSAMSS	6
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VII.	Recognition of Board Members completing their terms	8



NYSAMSS ANNUAL MEETING MINUTES MAY 10, 2024		
TOPIC	DISCUSSION	ACTION
Call to Order:	The Annual Meeting of the New York State Association of Medical Staff Services was called to order at 8:00 AM by Venetta Lewis, President.	The meeting was called to order.
Previous Minutes:	Those members present reviewed the minutes of the previous annual meeting held on May 5, 2023.	The minutes from the meeting of May 5, 2023 were accepted and approved. All were in favor.
Report of NYSAMSS President:	<p>Venetta Lewis, President, NYSAMSS, reported on the following:</p> <ul style="list-style-type: none"> • Website: This past year the board has spent time working on the NYSAMSS website. Alden Almedilla is our new social Media coordinator and has done an amazing job this year. Thank you, Alden. • 3-year Reappointment: NYSAMSS has been in contact with the NYSDOH since last year. NYS is pushing for 3-year reappointments. Make sure to update your policies and procedures. • Anytime anyone attends NAMSS, please contact us. Several of us are on the NAMSS.org website listing. Send your questions to Info@nysamss.org. Send your questions. Share your information. • Dr. Weber said sitting down at our desks is the new heart attack. 10am and 2pm are our best times. Take deep breaths, stretch and walk, reach for a healthy snack. • Looking ahead we plan to schedule financial wellness for MSP's. NYSAMSS will try get CEU's for wellness. • We need to be resourceful and see what value we can add to our job as MSP's. There are many new people coming into our field. Our field is expanding. We are almost like a paralegal in medical staff. Branch out and learn all you can. Learn about quality, learn about legal, and everything you can about medical staff and managed care. • Terri Lavalley, NYSAMSS education chair, has been very successful with our study group. Many participated. We hope you are brave enough to take the exam. We offer a discount on books. We will launch another study group soon. • The video shown with last year's highlights was created by Alden Almedilla, social media coordinator. 	

<p>Mama Goss Scholarship</p> <p>Financial Report:</p> <p>Recognition of years as NYSAMSS Member:</p> <p>Recognition of Newly Certified CPMSM/CPCS Membership:</p>	<ul style="list-style-type: none"> Remember to fill out your evaluations and topic sheets. We want to know what you want to learn. Conference evaluations help the board plan each year's conference based on our membership's requests and preferences so we can improve and strengthen the conference each year. <p>The board members were asked to stand to let everyone know who they are.</p> <p>The Board reviews policies and procedures and bylaws on an annual basis. We also look at the strategic plan to see what we are doing the next year. We have a meeting tomorrow and will go through your evaluations. The Board puts so much time and dedication to keep NYSAMSS together. We are also looking for volunteers. We know that we all very busy, but we need volunteers. Venetta said this was the best move she ever made. She has met and gained wonderful friends and has learned a lot. It also gives you good exposure to put that on your resume. It is good also for your organization to know what a difference we make. Members-at-large assist our region reps and the Board. We want to grow NYSAMSS. Get your staff involved. NYSAMSS has free webinars. Remember to pay your dues. We encourage you to add members in your medical staff offices, managed care offices and physician groups. Show them you are serious about your industry and you are proud to belong. This year we have swag for sale – let people know who you are. Start a savings. It is well worth to save and invest into your career and yourself.</p> <p>We lost Mama Goss in August of last year. You saw her on the video. Mama Goss, Teresa Goss's mom, attended the conference each year and helped out at the membership table. This allowed the board members to attend meeting. In the name of Teresa's mom, we have created the Mama Goss scholarship of \$300. This will be an educational scholarship. We wanted to do a dedication video to her. The video played is in memory and thanksgiving for Mama Goss.</p> <p>The website conference 2024 information, presentations, bios and business agenda are located on NYSAMSS website. Financials were reviewed.</p> <p>Members 5, 10, 15, 20, 25, 30 and 35 years were asked to stand and recognized.</p>	<p>The treasurer's report was accepted and approved. All were in favor.</p>
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<p>Sponsors:</p> <p>Installation of Officers:</p> <p>Adjournment</p>	<p>Newly certified CPMSM's and CPCS's were recognized. Congratulations to All! Our study group will continue.</p> <p>Financial and membership information is in packet. Thank you Feri for all hard work you do and keeping us all in order. We look forward to increasing our membership. We are at 252 members and our goal is to increase to 400. Our membership dues are \$50 per year or \$80 2-year membership cost. Thank you All for coming. Our members are everything.</p> <p>Remember to stop in and see our sponsors. Sponsors make the difference in our conference. They provide education and allow us to have this conference. It is important that we support them; they support us.</p> <p>New Officers were installed:</p> <ul style="list-style-type: none"> • Dianna Ruppel, CPMCM, CPCS – Secretary • Suradjai Shiwmandal, CPCS – Long Island Region Representative <p>The Meeting was adjourned at 8:11 a.m.</p> <p>Minutes submitted By Dianna Ruppel, CPMSM, CPCS NYSAMSS Secretary</p>	
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ANNUAL TREASURER'S REPORT

2024

TOTAL ASSETS as of 12/31/2023: \$135,819.13

Checking Account - \$50,166.32

Certificate of Deposit - \$85,652.81

Checking Account:

STARTING BALANCE: \$50,166.32

INCOME:\$53,208.74

Annual Conference Registrations \$26,925.00

Member Dues..... \$10,316.77

Vendor Fees/Contributions \$14,333.61

Scholarship Fund \$100.00

Other \$1,533.26

EXPENDITURES:.....\$82,236.44

Annual Educational Conference \$63,297.05

Board Meetings..... \$8,074.46

Credit Card/Bank Fees..... \$30.32

Website \$3,222.50

NAMSS Conference (President & President-Elect) \$3,112.30

Member Gifts..... \$91.53

MSSP Week Gifts..... \$1,235.00

Tax Preparation (2024) \$700.00

Treasurer/Membership Supplies/Postage..... \$1,755.98

UPS Mail-Box..... \$322.50

Zoom Subscription..... \$319.80

Webinar Zoom/CEU Fees..... \$75.00

Other Fees /Dues Refund..... \$0.00

ENDING BALANCE:\$21,138.62

Certificates of Deposit:

BALANCE:\$90,308.56

TOTAL ASSETS as of 12/31/2024: \$111,847.18

Checking Account - \$ 21,138.62

Scholarship Fund Account - \$400.00

Certificate of Deposit - \$90,308.56

Respectfully submitted,



Feri Porooshasp
NYSAMSS Treasurer

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CONSECUTIVE YEARS IN NYSAMSS (BASED ON 2025 RENEWAL)

Start Year	Full Name	Hospital/Business	Total Yrs
1989	Post, Barbara CPMSM	Saratoga Hospital, Saratoga Springs	35
1989	Kahle, Barbara CPCS	Formerly: Rochester Regional Health System, Palmyra	35
1994	Mastronardi, LaVerna	Formerly at Cortland Regional Medical Ctr.,	30
1999	Gallagher, Carol CPCS, CPS	Mesa	25
2004	Lavocat, Shannon	Catholic Health/Kenmore Mercy Hospital, Kenmore	20
2004	Scarry, Rosanne CPCS	St. Francis Hospital, Roslyn	20
2004	Hirschhorn, Mark CPCS	andros Technologies, Inc., Briarcliff Manor	20
2004	Zelenik, Dorothy CPMSM, CPCS	Jefferson Health - Northeast, Philadelphia	20
2009	Allen-Dunn, Kelli CPCS, CPMSM	Connecticut Children's Medical Center, Hartford	15
2009	Chakrabarti, Shrishti CPMSM	Bergen New Bridge Medical Center, Paramus	15
2009	Habib, Zohra CPCS	New York Presbyterian Hospital, New York	15
2009	Miller, Dawn CPMSM, CPCS	HonorHealth, Phoenix	15
2014	Cannizzaro, Jamie	Envision Physician Services, Fort Lauderdale	10
2014	Payne, Dorothy	Catholic Health Services of Long Island, Melville	10
2014	Cai-Yeung, Randi CPCS	Hospital for Special Surgery, New York	10
2014	Cheng, Jacqueline CPCS	Mount Sinai Health System, New York	10
2014	Sikorska, Jolanta CPMSM	Wyckoff Heights Medical Center, Brooklyn	10
2019	Comet, Mary	Lewis County General Hospital, Lowville	5
2019	Carpenter, Cheryl CPMSM	Erie County Medical Center, Buffalo	5
2019	Hayward, Natasha	Syracuse Community Health Center, Syracuse	5
2019	ODell, Lisa CPCS, CPMSM	University of Rochester Medical Center, Rochester	5
2019	Wheeler, Christine CPCS, CPMSM	University of Rochester Medical Center, Rochester	5
2019	Francese, Kristina	Northern Medical Group, PLLC, Brewster	5
2019	Martin, Jacqueline CPCS	Catholic Health Services of Long Island, Melville	5
2019	Corazon Barro, Maria	Memorial Sloan Kettering Cancer Ctr., New York	5
2019	Sanchez, Milagros CPCS	NYU Langone Hospitals, New York	5

NAMSS NEWLY CERTIFIED

<u>CPCS</u>	<u>CPMSM</u>
Alexandra Estremera Angelique Alexis Lovella Bellingan Rina David Regina Gerthers Jacqueline Martin Michelle Montalvo Stefanie Naccarato Lisa Piazza Jacqueline Rodas	Kyle Hackshaw



LONG ISLAND REGION REPORT - 2025

Although we haven't had a chance to hold meetings in person during 2024-2025, we have had the opportunity to listen in on a few excellent educational webinars from the Hardenbergh Group, National Practitioner Databank, and QGenda.

NYSAMSS offered the opportunity this year to participate in study groups for CPCS and CPMSM certifications. This will greatly assist anyone taking the certification exam(s). We look forward to hearing about the next group of members who become certified.

Welcome to our new NYSAMSS members for May 2024- May 2025!

Denise Pursoo – Northwell Health-Manhasset

Congratulations to our newly certified members!

Jacqueline Martin, CPCS – Catholic Health Services of Long Island

Let's celebrate NYSAMSS membership anniversaries!

Sherry Ann Ramsawmy-Nandkumar, CPCS – Summit CityMD – 5 years

Jacqueline Camacho – Catholic Health Services of Long Island – 10 years

Mary Mazzo – St. Francis Hospital – 15 years

Courtney Meringer – Stony Brook Eastern Long Island Hospital – 15 years

Barbara Nazkani – Northwell Health-Manhasset – 15 years

Melissa Toombs – Stony Brook University Hospital – 20 years

Let's continue the great work we do in 2025 and help each other grow!

Submitted by:

Surujdai (Suri) Shiwmgangal, CPCS

Long Island Region Representative

Outgoing Board Members

- **Michelle Marchese, CPCS**

Immediate Past President: 2023 – 2025

President: 2021 - 2023

- **Angela Petrone**

Adirondack/Capital Region Representative: 2014 - 2025

- **Josephine Shapiro, CPCS, CPMSM**

Hudson Valley Region Representative: 2019 – 2025

- **Alfred Pagan, MBA, CPCS, CPMSM**

NYC Region Representative: 2018 – 2025

- **Alden Almedilla, CPCS**

Social Media Coordinator: 2023 – 2025

THANK YOU FOR YOUR SERVICE!

